

GreenStag Theatre Group Funding Application June 2015

. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project) *required field

StagFest at the Cause

2. Project summary: (100 words) *required field

a mini week long festival featuring three youth groups, all with links to or based in Chippenham, to take place at the Cause Music & Arts Centre at the end of July.

3. Amount of funding required: *required field

- £0 - £1000
 £1001 - £5000
 Over £5000 (Please note - our grants will not normally exceed £5,000)

4. Which Area Board are you applying to? Not sure? -[check on a map](#) *required field

Chippenham

6. Please tell us which theme(s) your project supports: *required field

- Informal education
 Youth work/development
 Sport/Leisure
 Residential
 Arts/Culture
 Employment or training
 1:1/group work
 Community Project
 Community Safety
 Volunteering
 Environment
 Health
 Other

If Other (please specify)

7. About your project

Please tell us about your project (a strong application will address all of the following): *required field

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will you ensure your project is inclusive?
- How will you work with other community partners?

The project is the first in a projected partnership of youth theatre & the Cause. Green Stag is an umbrella title for a group that have emerged from their initial function of being an offshoot of Hardenhuish School, one of the three main local schools in the area; since then it has provided the framework for various youth-written and driven pieces over the last three years, mostly directed by the students themselves. The project will see Green Stag leading two other performance groups featuring local students and ex-students perform four new plays – O! Glorious Youth (based on the stories of teenagers around the Great War), Labyrinth (Noir-ish thriller based on Greek myths), Flight Club (by noted young local writer/ director Kingsley Walker), and Block (a satire on the mediation of petty crime). This will take place at the Cause, building on the performance of Brotherhood last year. The growth of the group, and its relationship with the Cause, could be significant for the town, which still possibly lacks outlets for youth performance to some degree, and the need for which was listed by young people in the Needs Assessment Report – this a community based drama project entirely based around the work of young local people; it will involve the participation of at least 30 young people, as performers or assistants, in four plays over the period of a week (six separate performances). With two of the groups it will develop pupil achievement in the town, as it takes work first created within the school environment and refits it for public performance (in preparation additionally for the Edinburgh Fringe Festival). It will get the students up and active, marketing the plays and the festival, handing out flyers, and distributing posters, and therefore addresses concerns around the activity of young people. The make up of the group includes several students on EMA allowances, giving them opportunities that might possibly be beyond their financial reach. It will be inclusive, the publicity will target and reach out to other youth groups and organisations in the region, making sure coverage is completely inclusive to all areas, geographical and social, including students on free school meals at Hardenhuish, who have been earmarked for future participation. It will reach out to, and hopefully inspire, other local youth groups to share their work, and will be costed appropriately for its audience.

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?

- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

I am personally CRB checked, as a teacher at Hardenhuish School for 8 years now. Recent Inset on child protection guidelines has been undertaken at the school in September 2014, as well on numerous occasions (at the school) over the past eight years. Details of these courses & providers can be given if needed. The other adult involved are likewise professional teachers / practitioners with a drama specialist background, and all have been involved in festivals, including youth groups, before. 2 ex-student helpers/ producers are in the process of completing their CP training via the Wiltshire Pathways organisation. The young people involved are in their late teens, and have undergone various online safety procedures during their school lives, but the website for Green Stag and the facebook and twitter pages are regularly checked and re-written; no inappropriate materials are on any of the pages. Material devised and developed for the productions is completely age appropriate. Parents consent has been sought (& received) at every stage, including a Green Stag Forum at Hardenhuish in March this year. Rehearsals will be usually directed by two adults/ group leaders - at no stage in these ensemble pieces will there be an excess of one-to-one rehearsals. As a group that is only at this time being 'rubberstamped' as official, however, we are in the process of putting together our documentation re: student safeguarding and child protection(via the RunAClub website), but this will be completed imminently.

9. Monitoring your project

How will you know if your project has been successful? *required field

video diaries (to be made by the casts), ticket receipts from the Cause, marketing f

10. Finance: *required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Please enter in money format **with pence** but no pound sign or comma or p. Eg

15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: *required

Total Project cost £

Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total required from Area Board £

Part Two: Please itemise your project expenditure and project

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

- List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
- List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
- Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
- If your organisation reclaims VAT you should exclude VAT from the expenditure
- Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
- Here is an example layout, including how to display in kind contributions [help](#)

Itemised Expenditure	£	Itemised Income eg Our reserves	£	Tick if income confirmed
eg Materials help				
rental of The Cause	£ <input type="text" value="1300.00"/>	bid: CBL	£ <input type="text" value="500.00"/>	<input checked="" type="checkbox"/>
publicity	£ <input type="text" value="250.00"/>	ticket income (estimat	£ <input type="text" value="600.00"/>	<input type="checkbox"/>

costume-props-set	£	300.00		£		<input type="checkbox"/>
additional lighting rent	£	100.00		£		<input type="checkbox"/>
music licence	£	50.00		£		<input type="checkbox"/>
	£			£		<input type="checkbox"/>
	£			£		<input type="checkbox"/>
	£			£		<input type="checkbox"/>
	£			£		<input type="checkbox"/>
	£			£		<input type="checkbox"/>
Total	£	2000.00	Total	£	1100.00	

(please ensure you total these columns even if values are 0.00)

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

- Amesbury
- Bradford on Avon
- Calne
- Chippenham
- Corsham
- Devizes
- Malmesbury
- Marlborough
- Melksham
- Pewsey
- Salisbury
- Southern Wiltshire
- South West Wiltshire
- Tidworth

- Trowbridge
- Warminster
- Westbury
- Royal Wootton Bassett & Cricklade

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

- Child Protection Policy
- Safeguarding Children
- Procedure for dealing with an allegation against a member of staff or a volunteer
- Complaints Procedure
- Public Liability Insurance
- Health & Safety
- Whistle blowing policy
- Internet use policy
- Constitution
- Annual Accounts
- Business/Project Plan (For projects where total project cost is over £50,000)

Legal declaration *required field

- The information on this form is correct, that any award received will be spent on the activities specified.